

**Rocklin Academy Board Meeting Minutes
Meeting Held at 660 Menlo Drive
6:30 p.m., Monday, November 26, 2012**

RA Board Members and Staff Present:

Voting Members: Chairman Doug Johnson, Melissa Garrido, Rick Miller, Peggy Broussard, Nate Pomeroy, Adam Schwarz and David George

Advisors to the Board: Miken Dayton, Heidi Little, Amy Alford and Beckett Lee

Voting Members Absent: None

Visitors: Diana Higashi, Cindy DeBartoli, Kim Dvorak, Elise Segers, Wendy Lang and Jake Rosenberg

Staff Present: Phil Spears, Gregg Moses, Brigid Perakis and Mike Wells

Call to Order: The meeting was called to order at 6:36 pm.

III. Hearing of Visitors: None

IV. Board Member Comments:

David George was excited about the new basketball games and especially to be coaching for the Western Sierra girls.

Melissa Garrido shared with the Board a recent article in the Placer Herald about three Western Sierra students who witnessed a parent on campus who was acting strangely. They contacted administration and they were able to locate the gentleman who had suffered a stroke. The paramedics were called and the situation was stabilized due to the quick thinking of the students.

V. Consent Agenda

- a. Enrollment: Rocklin Academy Turnstone, Rocklin Academy Meyers, and Western Sierra Collegiate Academy**
- b. Minutes of September 24, 2012**
- c. Expenditures**
- d. Authorization to Pay**
- e. Check Register**
- f. Ratification of Hires**
- g. Interim Audit Report and Response**
- h. WSCA Field Trip to Chinatown**

i. WSCA Field Trip to Washington D.C.

The consent agenda was passed. Broussard/ Miller (7-0)

VI. Administrative Reports

There were no verbal updates.

VII. PSP, Committee and ASB Reports

Melissa Garrido, Chair of the Fundraising Committee gave a verbal update that she has four resumes of those interested in working on the committee. She will be placing another article in the Wednesday Weekly in search of more volunteers and this issue will return to the Board at a future meeting.

VIII. Information Action

(a) Reporting Student Progress to Parents

Based on dissatisfaction from a concerned parent regarding the elimination of letter grades, this item was brought again to the Board for discussion. A letter was sent to parents in grades 4-6 intending to help them understand what to expect at their child's conference. An anonymous questionnaire was also developed and given to parents and students. The results were reviewed. Of the 248 families questioned, 100 surveys were returned. Sixty strongly agreed with the new grading policy, 29 agreed, 6 were neutral, 3 disagreed, and 1 strongly disagreed. Chairman Doug Johnson emphasized that the Board will continue to support an open dialogue between the Board, administration and families.

(b) STAR, AP PSAT and CAHSEE Results

Members of the Board had previously requested data on how the students at Western Sierra performed on a variety of tests. The Board reviewed and discussed an array of data. Careful attention was focused on the math results and Rick Miller requested more analysis on the placement of students into higher math levels before they are perhaps prepared. Kim Dvorak, PSP President, requested thought be given to families in economic hardship surrounding the fees that are required of students who take the required AP courses.

(c) Pending Agenda Discussion

The Board discussed items on the pending agenda that need to be removed or scheduled for a specific date. The pending agenda will be updated.

(d) Western Sierra Phase III

A meeting with administration and JoAnn Koplin, Architect, was held to discuss design changes in Phase III. She recommends that we use the same contractor as used in phases I and II. More information will be brought to the Board in December.

(e) School Wide SMART Goals

The Rocklin Academy SMART Goals were ratified. Broussard/Garrido (7-0) At the request of the Board, the Western Sierra SMART Goals will be taken back to the faculty and reviewed, and will then return to the Board in December for ratification.

(f) Rocklin Academy Expansion

The search for a sponsor has produced some possibilities and a December 6 special board meeting has been scheduled to discuss the potential authorizer. The financial report was distributed and reviewed as well as the educational section of the RA3 charter. The discussion also covered facilities and the possibility of adding grades 9-12 in the petition.

(g) The Annual Performance Report

The Board approved the Rocklin Academy Annual Performance Report due to Rocklin Unified each year in December. Broussard/Pomeroy (7-0)

(h) Annual Update – Western Sierra

Consistent with requirements outlined in the MOU with the CDE, the Annual Update was submitted to the state on November 9, 2012. The Board approved the annual update. Broussard/Miller (7-0)

(i) Board Policy and Procedures

Using the Charter School Development Center's Charter School Governing Board Policies Inventory, a matrix has been created to locate current and archived policy. Specifically covered at this meeting was policy related to Board Governance. It was suggested that the Board form a sub-committee to review all policies. Fiscal policies will be submitted to the Finance Committee for review. This item will return in January.

(j) Revision of the Western Sierra Parent Student Handbook

Revisions to the Western Sierra Parent Student Handbook brought to the Board include updating the Grading Policy, Extra-curricular and Athletic Code of Conduct sections and the Grade Eligibility Policy. The revisions were approved. Pomeroy/Broussard 7-0

The meeting was adjourned at 9:45.

**Respectfully submitted,
Nicole Alldredge**